

**GOVERNMENT OF WEST BENGAL  
OFFICE OF THE PRINCIPAL  
RAMKRISHNA MAHATO GOVT. ENGINEERING COLLEGE  
PURULIA, PIN-723103**

Memo No. 02/CA/RKMGECE/2025-26

Dated. Purulia the 29<sup>th</sup> July-2025

**QUOTATION NOTICE NO. : Spot-02 /CA/RKMGECE/2025-26**

**Spot quotation for supply of stationary items at RKMGECE, Purulia**

Spot quotations are invited by the Principal, Ramkrishna Mahato Govt. Engineering College, Purulia for the supply of stationary items at RKMGECE, Purulia (details are given in college website <https://www.rkmgece.ac.in>) from the reputed agency. The quotation documents can be obtained from the Office of the Principal, Ramkrishna Mahato Govt. Engineering College on any working day from 30.07.2025 to 05.08.2025 (11-00 A.M to 2-00 P.M.).

Quotation papers must be submitted in sealed envelope to the office of undersigned on or before 06.08.2025 up to 12-00 P.M. addressed to the Principal, Ramkrishna Mahato Govt. Engineering College, Purulia and must be mentioning the subject mentioned above and Quotation No. Spot-02/CA/RKMGECE/2025-26 on the top of cover. The quotations will be opened at 1.30 P.M. on 06.08.2025 in presence of the quotation owners willing to be present at that time in the Institute office.

Validity of offered rates should remain valid Up to 31.03.2026.

Copies of Income Tax, PAN, GST account details, Trade License for proprietorship firms must be enclosed along with the quotation papers.

The rate of the item(s) should be quoted **exclusive and inclusive all taxes**.

Total price of all items (including all taxes) will be considered for finding the L1 bidder.

Item is to be supplied and installed within 07 days from receiving order.

The undersigned reserves the right to accept or reject any quotation without assigning any reason.

If the last day of Receiving Quotation/Opening Quotation happens to be holiday the quotation(s) will be opened on the next working day at the same time and place.



Dr. Bibek Chakrabarti  
Principal

Principal  
Ramkrishna Mahato Government Engineering College  
Vill.-Agharpur, P.O.-Ramamoti, Block-Joypur  
District- Purulia, Pin-723103

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Copy for information & necessary action to display this notice in his notice board to:-

1. The Sabhadhipati, Purulia Zilla Parishad, Purulia-You are requested to display this notice in your notice board.
2. The District Magistrate, Purulia-You are requested to display this notice in your notice board.
3. The SDO, Jhalda, Purulia-You are requested to display this notice in your notice board
4. Office of the Gram Panchayat, Baragram.
5. District information officer, Purulia- He is requested to upload the notice in district NIC portal.
6. Notice Board, Ramkrishna Mahato Govt. Engineering College, Purulia.
- 7 .College website (<https://www.rkmgec.ac.in>).



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Quotation documents for Supply stationary items at RKMGEC, Purulia

Purchase requirement for stationary items of the college								
Department : Office Administration								
Sl. No	Items	Eligibility to enter in the tender process	Description/ Specification	Quantity	Rate in Rs./- excluding all taxes	Total price in Rs./- excluding all taxes	Rate in Rs./- including all taxes	Total price in Rs./- including all taxes
1	A4 PAGE	Reputed Suppliers/ manufacturer	70 GSM	100 Rim				
2	FOUR FOLD COVER FILE	Reputed Suppliers/ manufacturer	Laminated	50 Pcs				
3	BLACK BOARD DUSTER	Reputed Suppliers/ manufacturer	<u>Wooden</u>	50 Pcs				
4	PLASTIC JUG	Reputed Suppliers/ manufacturer	<u>Nylon/ Virgin Plastic/BPA Free</u>	25 Pcs				
5	PHENYLE	Reputed Suppliers/ manufacturer	5L	10 Pcs				
6	COCONUT BROOM	Reputed Suppliers/ manufacturer	Good Binding	50 Pcs				
7	REGISTER (10 no)	Reputed Suppliers/ manufacturer	Good Quality Pages	20 Pcs				
8	Rubber band	Reputed Suppliers/ manufacturer	Big Size	500g				
9	Room Spray	Reputed Suppliers/ manufacturer	Good Fragment	10 Pcs				
10	MOP	Cotton	Extra Large (Wide)	50 Pcs				
11	Jhul Jharu	Reputed Suppliers/ manufacturer	Plastic	20 Pcs				

  
**Principal**  
 Ramkrishna Mahato Government Engineering College  
 Vill.-Agharpur, P.O.-Ramamoti, Block-Joypur  
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